




The Woman's Hospital of Texas

RE: HOSPITAL AFFILIATION LETTERS FOR MEDICAL STAFF / ALLIED HEALTH PROFESSIONAL

In response to your request to verify affiliation for the provider applying at your facility please be aware that The Woman's Hospital of Texas has implemented a service which allows outside organizations to quickly and easily generate and print a verification letter. Please visit our website at www.womanshospital.com and follow the below instructions.

- 1) Click the link entitled "Hospital Affiliation Letters".
- 2) Click the link entitled "iResponse/Generate Hospital Affiliation Letters"
- 3) If you are a New User, click the New Users  icon to register
- 4) You will be prompted to a screen to enter your information for registration. Please enter all data fields with * noted.
- 5) You will then be prompted to a iResponse screen with 2 search engines. 1) By last name of provider and 2) by NPI number of the provider. Enter this information and click "search"
- 6) If you choose the last name of the provider you may result with several providers for several HCA facilities. Point and click on the provider's name in which you are verifying affiliation.
- 7) If the provider is active and in good standing you will receive a canned / standardized letter.
- 8) If you are prompted by the generated letter to "Contact the MSO"; please call the MSO at 713-791-7146, or fax your request to 713-791-7637.

Thank you,

Brenda Lucas, Manager
Medical Staff Services